

General Information		YES	NO	N/A	Notes
417.15(c)(3)	Child's Name				<i>Blue Card/Contract</i>
417.15(c)(3)	Child's Date of Birth				<i>Blue Card/Contract</i>
417.15(c)(3)	Child's Address				<i>Blue Card/Contract</i>
417.15(c)(3)	Parent/Guardian Contact Information				<i>Blue Card/Contract</i>
417.15(c)(4)	"Pick-up" Person Info w/ Addresses				<i>Contract</i>
417.15(c)(6)	Emergency Medical Treatment				<i>Blue Card/Contract</i>
417.11(a)(3); 417.15(c)(6)	Immunization Records <i>School-age (K & up) N/A</i>				<i>OCFS-LDSS-4433 OR printout from Dr's Office</i>
417.11(a)(1); 417.15(c)(6)	Medical Statement <i>School-age (K & up) N/A</i>				<i>OCFS-LDSS-4433</i>
417.15(c)(6)	Incident Reports				<i>OCFS-4436 (use as needed)</i>
417.11(f)(7)	Topical/Sunscreen Permission				<i>Contract</i>

School-age (K & up)

417.15(c)(22)	Indirect Supervision				<i>Contract</i>
417.11(h)(6)	Self-administer emergency medication				<i>Contract</i>

Age 2 - Kindergarten

417.7(l); 417.15(c)(18)	Napping Arrangements				<i>Contract</i>
417.8(b)(1)	Use of Baby Monitor				<i>Contract</i>

Under 2		YES	NO	N/A	Notes
417.7(l); 417.15(c)(18)	Napping Arrangements				<i>Contract</i>
417.8(b)(1)	Use of Baby Monitor				<i>Contract</i>
417.12(o)	Feeding Schedule (<i>Still on formula/breast milk</i>)				<i>Contract</i>
417.12(p)	Solid Food Plan				<i>Contract</i>

Other

417.11(a)(2); 417.11(h)(5)(i)	Special Needs Health Care Plan				<i>Contract</i>
417.11(h)(5)	Emergency meds (i.e. Epi-pen, inhaler)				<i>Contract</i>
417.11(f)(2); 417.11(f)(9)(i - iii)	Medication Administration Log				<i>OCFS Form (use as needed)</i>
417.12(g)	Food Allergies and/or Religious Pref.				<i>Contract</i>
417.6(a); 417.15(c)(19)	Transportation				<i>Additional contract info needed</i>
417.8(b)(3); 417.11(i)(6)	Night Care - Supervision and Washing				<i>Additional contract info needed AND OCFS approval</i>
417.5(g)(i - v)	Pool Permission				<i>Additional contract info needed AND OCFS approval</i>
417.5(x)(5)	Firearm Notification				<i>OCFS-6006</i>

Days and Hours of Care

Monday	Saturday
Tuesday	Sunday
Wednesday	
Thursday	
Friday	